



THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

The Graduate School

Request for Leave of Absence

Note: To be eligible for a leave of absence, a student must be in good standing, must not have received an extension of the time limit for the degree, and must not have temporary grades of IN or AB on course work taken. During the leave no formal academic progress can be made.

Student's Name _____ PID# _____
Address _____ Phone # _____
Major: _____ Degree Intent: _____ Date Entered: _____

Period of leave requested: _____ through _____ Have you received previous leaves: ___ no ___ yes
(month/year) (month/year)

Section I - to be completed by student. Please explain the need for a leave of absence from graduate study.
(attach additional sheets as necessary)

Section II - to be completed by program. Please indicate why you support or do not support this request. If you support this request, please describe any program requirements which the student must meet to resume his/her enrollment.
Request approved: _____ Not approved: _____
Director of Graduate Studies Date Director of Graduate Studies Date
(attach additional sheets as necessary)

International students must obtain approval of International Center: _____ Date: _____

Graduate School Action: ___ approved ___ not approved Date: _____
associate dean signature